In the event of a critical incident procedures outlined in associated policies are to be implemented:

- Fire & Evacuation Policy
- Lockdown Policy
- Pastoral Care Policy
- Discipline Policy

In the event of a serious accident the following procedures will take place:

- Call 000 for Ambulance
- Provide a safe environment for the patient
- Provide emergency first aid as required
- Contact Parents/Guardian.

A school representative will travel with and remain with the patient until the arrival of a parent or guardian.

An accident report is to be filled in by supervising staff and witnesses.

NB> The school pays a subscription to the Ambulance. If the ambulance is called, the child using the service is covered by this subscription.
PROCEDURES IN CASE OF ILLNESS OR ACCIDENT AT SCHOOL:

- Minor accidents are treated at school.
- All accidents involving a blow to the head or where real injury is suspected, are reported to parent/guardian.
- It is the obligation of parents and guardians to provide up to date contact details where they can be reached in case of injury or illness.
- In the event parent/guardian cannot be reached the school will err on the side of caution and seek medical attention if deemed necessary.
- Medication – due to new policies associated with the dispensing of medication in schools it is necessary for us to obtain permission and indemnity forms from the parents or guardians of each child receiving medication. These forms are available from the school office. Medication can only be administered if these forms are filled out (refer Dispensing of Mediation Policy).